



DONOR PRIVACY POLICY

Bright Beginnings relies on support from individual donors, corporations, foundations, volunteers, and public funders to provide free year-round developmental care to homeless infants, toddlers, and preschoolers. Bright Beginnings respects the privacy of its donors and has put in place a Donor Privacy Policy to honor these relationships.

- Bright Beginnings collects and maintains the following types of donor information:
 1. Contact information including name, address, telephone number and e-mail address
 2. Giving information and history of involvement
 3. Specific program or funding interests
 4. Other comments or suggestions, relevant to the donor
 5. This confidential information is kept on file to comply with IRS guidelines. This information is shared internally on a confidential and need-to-know basis.

- Bright Beginnings does not sell, rent, trade or share its donor list with any other organization. BBI never sends out mailings on behalf of other organizations.

- Bright Beginnings honors donor preferences with regard to the method and frequency of communication.